

Orbeo

Company invoicing data - please include the following data in your invoice:

Country Code	Company Code	Company Name	VAT/Tax Identification Nr
FR	2955	Orbeo SAS	FR01753152875

Mail Address	Billing Address
Orbeo SAS FR01753152875 Apartado 534 PT 2791-901 Carnaxide Portugal	25 RUE DE CLICHY F-75442 PARIS CEDEX 09 FRANCE

Please **send your invoices to the SBS Accounts Payable team by e-mail** (preferred solution) or mail address:

E-mail (preferred solution)	Mail address (to be used only when legally required)
ptp-invoice.scanning@solvay.com	Orbeo SAS FR01753152875 Apartado 534 PT 2791-901 Carnaxide Portugal

For additional information, please access our [Invoice Instructions](#) page, where you will also find our Best Practices available in 7 European languages.

How to check your Invoice Status?

You may check your invoice status by accessing the Supplier Invoice Tracking tool [here](#).

You may find a User Guide available at the bottom of each Country page - in [Company List](#).

First time using the tool?

To access the Invoice Tracking tool you must first register our [online form](#). Our helpdesk will then contact you with information concerning logon UserID and password.

Bank Account Authentication

To ensure the security of our payments to you, for every new bank account, you **MUST EMAIL A BANK ACCOUNT PROOF IN NON-EDITABLE FORMAT** (e.g. PDF, TIFF, JPEG, etc...) to our security mailbox:

payment.securityprocess@solvay.com

After reception of your proof, "Solvay SBS Helpdesk" will immediately contact you, in order to validate the bank data. **WITHOUT AUTHENTICATION OF YOUR BANK ACCOUNTS, PAYMENTS ON THESE ACCOUNTS ARE BLOCKED.**

Solvay recommends always mentioning your bank account data on your invoice.



Contact Us

If you require any further information or support, please do not hesitate to contact us via [Webform](#).