

## Solvay Participation

**Company invoicing data** - please include the following data in your invoice:

Country Code	Company Code	Company Name	VAT/Tax Identification Nr
FR	5639	Solvay Participation France, Paris	FR58420837684

Mail Address	Billing Address
Solvay Participation France FR58420837684 Apartado 534 PT 2791-901 Carnaxide Portugal	25 RUE DE CLICHY F-75009 PARIS

Please **send your invoices to the SBS Accounts Payable team by e-mail** (preferred solution) or mail address:

E-mail (preferred solution)	Mail address (to be used only when legally required)
<a href="mailto:ptp-invoice.scanning@solvay.com">ptp-invoice.scanning@solvay.com</a>	Solvay Participation France FR58420837684 Apartado 534 PT 2791-901 Carnaxide Portugal

For additional information, please access our [Invoice Instructions](#) page, where you will also find our Best Practices available in 7 European languages.

### How to check your Invoice Status?

You may check your invoice status by accessing the Supplier Invoice Tracking tool [here](#).  
You may find a User Guide available at the bottom of each Country page - in [Company List](#).

### First time using the tool?

To access the Invoice Tracking tool you must first register our [online form](#). Our helpdesk will then contact you with information concerning logon UserID and password.

### Bank Account Authentication

To ensure the security of our payments to you, for every new bank account, you **MUST EMAIL A BANK ACCOUNT PROOF IN NON-EDITABLE FORMAT** (e.g. PDF, TIFF, JPEG, etc...) to our security mailbox:  
[payment.securityprocess@solvay.com](mailto:payment.securityprocess@solvay.com)

After reception of your proof, "Solvay SBS Helpdesk" will immediately contact you, in order to validate the bank data. **WITHOUT AUTHENTICATION OF YOUR BANK ACCOUNTS, PAYMENTS ON THESE ACCOUNTS ARE BLOCKED.**



Solvay recommends always mentioning your bank account data on your invoice.

**Contact Us**

If you require any further information or support, please do not hesitate to contact us via [Webform](#).