

**Solvay Business Services Latvia**

**Company invoicing data** - please include the following data in your invoice:

Country Code	Company Code	Company Name	Vat/Tax Identification Nr
LV	764	Solvay Business Services Latvia	LV 40103265079

Mail Address	Billing address
Gustava Zemgala gatve 76, Block A, 5th floor, LV-1039, Riga, Latvia	Gustava Zemgala gatve 76, Block A, 5th floor, LV-1039, Riga, Latvia

Please **send your invoices to the SBS Accounts Payable team by e-mail** (preferred solution) or mail address:

e-mail	Mail address
<a href="mailto:APinvoicesLV@solvay.com">APinvoicesLV@solvay.com</a>	Gustava Zemgala gatve 76, Block A, 5th floor, LV-1039, Riga, Latvia

**How to check your Invoice Status?**

You may check your invoice status by sending an email to [APinquiriesEU@solvay.com](mailto:APinquiriesEU@solvay.com).

**Enroll to receive ACH/Electronic payments**

If your company currently receives payments via check; we encourage you to enroll to receive ACH/Electronic payments. In order to enroll, you must send us the information listed below (company letterhead) to:

[datamanager@solvay.com](mailto:datamanager@solvay.com)

- Company Name and Address
- Bank Name and Address
- Bank Account Number
- Bank Routing Number (or Transit number)
- Swift Code (Non-US Banks only)
- Email address for remittance detail advice

**Contact Us** If you require any further information or support, please do not hesitate to contact us via [APinquiriesEU@solvay.com](mailto:APinquiriesEU@solvay.com).