

**Solvay Business Services Latvia**

**Company invoicing data** - please include the following data in your invoice:

Country Code	Company Code	Company Name	Vat/Tax Identification Nr
LV	7764	Solvay Business Services Latvia	LV 40103265079

Mail Address	Billing address
Gustava Zemgala gatve 76, Block A, 5th floor, LV-1039, Riga, Latvia	Gustava Zemgala gatve 76, Block A, 5th floor, LV-1039, Riga, Latvia

Please **send your invoices to the SBS Accounts Payable team by e-mail** (preferred solution) or mail address:

e-mail	Mail address
<a href="mailto:APinvoicesLV@solvay.com">APinvoicesLV@solvay.com</a>	Gustava Zemgala gatve 76, Block A, 5th floor, LV-1039, Riga, Latvia

**How to check your Invoice Status?**

You may check your invoice status by accessing the Supplier Invoice Tracking tool [here](#).  
You may find a User Guide available at the bottom of each Country page - in [Company List](#).

**Bank Account Authentication**

To ensure the security of our payments to you, for every new bank account, you MUST EMAIL A BANK ACCOUNT PROOF IN NON-EDITABLE FORMAT (e.g. PDF, TIFF, JPEG, etc...) to our security mailbox: [payment.securityprocess@solvay.com](mailto:payment.securityprocess@solvay.com).

After reception of your proof, "Solvay SBS Helpdesk" will immediately contact you, in order to validate the bank data. WITHOUT AUTHENTICATION OF YOUR BANK ACCOUNTS, PAYMENTS ON THESE ACCOUNTS ARE BLOCKED.

Solvay recommends always mentioning your bank account data on your invoice.

**Contact Us** If you require any further information or support, please do not hesitate to contact us via [APinquiriesEU@solvay.com](mailto:APinquiriesEU@solvay.com).